



Redlands Community
Primary School

Working Together and Aiming for Excellence

Sileby Redlands Community Primary School

“Handwriting Policy”

Handwriting

We aim to:

Teach children to write legibly in a neat, joined style,
Help children understand the importance of good presentation,
Teach children that different styles of presentation are appropriate for different purposes.

Handwriting:

All children are taught to form their letters in the way shown,
Correct letter formation will be taught in EYFS and Key Stage 1, while children from Year 2 will be taught how to join their writing from the start of Year 2.
Each class will have at least one timetabled handwriting lesson each week.
Handwriting lessons will be taught and not simply an opportunity to copy from text.

Children will be prompted to transfer the skills they have learned in handwriting to other lessons.

Children in Key Stage 1 will write in pencil, but will have experience of writing in different media.

From year 2 when the children can write consistently in a neat, joined style, they will be given the gift of a pen from school. A letter, and a licence outlining terms of use will accompany the pen. If the pen is used inappropriately, or writing deteriorates, this licence may be revoked. The pen will be awarded in assembly, and children will sign for responsibility of ownership and liability for replacement.

Black ink will be used in all pen work.

Presentation:

Each piece of work will start with the date. - Long date for written work, (Tuesday 4th September) and short date for Maths, (4.9.08). All dates and titles will be underlined with a ruler. If a child has difficulty writing, teachers will use discretion about which date is the most appropriate. Foundation/Key Stage 1 teachers may date stamp a piece of work for speed, to prevent the writing of the date from detracting from the lesson objective. Children will have the opportunity to write for a variety of purposes and audiences.

For further clarification of presentation procedures please look at the Presentation Policy.