



Wednesday 2nd May 2018

Dear Parents / Carers

Parking Reminder

Here at Redlands the safety of our children is paramount to us and is at the centre of all that we do, therefore with this in mind I need to urgently stress the importance of arriving and departing from school safely.

Many of our parents do need to travel to and from school via car and they also fully understand the importance of parking safely and courteously away from school premises allowing a safe passage for all local pedestrians to access school.

We must remind our parents not to access school premises via car; this applies to morning drop off times and afternoon pick up times, **including parent appointments, breakfast club and all after school and wraparound care facilities**. Parents are not authorised to use either of the staff car parks unless you are displaying a disabled blue badge and need to use our disabled parking bay, please provide a photocopy of this to the school office.

This week another staff member's car was damaged significantly whilst parked in the school car park. This incident was not reported leaving our member of staff to find their car damaged at the end of the day and also to foot the bill.

The main access point to school for dropping off and collecting your children safely is via the main gate near to the post box, which is open between **8:40am and 9am** in the mornings and reopened at **3.10pm until 4.30pm**. Children should be collected from clubs and aftercare via the main school gates. Parents dropping children at breakfast club should park **off-site** and enter the school via the school office. Parents collecting children from Extended Care should park **off-site** and use the side gate next to the office entrance to collect their child; please go to the Hippo door entrance and ring the mobile number provided **07518 102856**.

If you need to speak to the school office or a class teacher, access to the school is via the main gates at the start and end of the day and via the office entrance during school hours. In all cases, parents should park **off-site**, as the school driveway entrance is very narrow and difficult to navigate; this entrance is also busy with school deliveries and authorised users and is therefore not safe.

I would like to end this letter by expressing my thanks to the parents, carers, grandparents, child minders and siblings that do abide by our safety rules every single day. We can all agree that the children's safety comes before personal convenience.

Thank you for your continued support.

Regards and Best Wishes,

Mrs Michelle Tobin
Headteacher