

# Job Description

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|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Job Title:</b>                           | Deputy Designated Safeguarding Lead                                                                                                                                                                 |
| <b>Location:</b>                            | Sileby Redlands Community Primary School                                                                                                                                                            |
| <b>Grade:</b>                               | ELSA and DSL for Mental Health and Wellbeing                                                                                                                                                        |
| <b>Responsible To:</b>                      | Designated Safeguarding Lead (Deputy Headteacher)                                                                                                                                                   |
| <b>Key Relationships/<br/>Liaison with:</b> | Head of Safeguarding and Pupil-Wellbeing<br>Other Deputy Safeguarding Leads                                                                                                                         |
| <b>Job Purpose:</b>                         | Take responsibility for safeguarding and child protection within the school and lead in one area of safeguarding, promoting and raising awareness of this area amongst staff, parents and children. |

Discovery is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Deputy DSLs must be trained to the same standard as the designated safeguarding lead. Whilst the activities of the designated safeguarding lead can be delegated to appropriately trained deputies, the ultimate lead responsibility for child protection, remains with the designated safeguarding lead, this lead responsibility should not be delegated.

## MAIN DUTIES AND RESPONSIBILITIES:

- Along with the lead DSL's and other deputy DSL's take responsibility for safeguarding and child protection.
- They will be given the time, funding, training, resources, and support to provide advice and support to other staff on child welfare and child protection matters.
- To take part in strategy discussions and inter-agency meetings – and/or to support other staff to do so – and to contribute to the assessment of children.

## MANAGE REFERRALS

The deputy designated safeguarding lead is expected to:

- Refer cases of suspected abuse to the local authority children's social care as required.
- Refer cases to the Channel programme where there is a radicalisation concern as required
- Refer cases where a person is dismissed or has left due to risk/harm to a child to the Disclosure and Barring Service as required.
- Refer cases where a crime may have been committed to the Police as required.

## WORKING WITH OTHERS

The designated safeguarding lead is expected to:

- Act as a source of support, advice, and expertise for staff.
- Act as a point of contact with the safeguarding partners.
- Liaise with the Designated Safeguarding Lead to inform them of issues- especially ongoing enquiries under section 47 of the Children Act 1989 and police investigations.
- Liaise with all staff on matters of safety and safeguarding and when deciding whether to make a referral by liaising with relevant agencies.
- Promote supportive engagement with parents and/or carers in safeguarding and promoting the welfare of children, including where families may be facing challenging circumstances.
- Work with the Designated Safeguarding Lead to promote educational outcomes by knowing the welfare, safeguarding and child protection issues that children in need are experiencing, or have experienced, and identifying the impact that these issues might be having on children's attendance, engagement, and achievement at school. This includes:
  - Ensuring that the relevant staff know which children have or have had a social worker, understand their academic progress and attainment, and maintain a culture of high aspirations for this cohort.
  - Support teaching staff to provide additional academic support or reasonable adjustments to help children who have or have had a social worker reach their potential, recognising that even when statutory social care intervention has ended, there is still a lasting impact on children's educational outcomes.

**SPECIAL FACTORS:**

**Subject to the duration of the need, the special conditions given below apply:**

The post holder will be required to attend, from time to time, training courses, conferences, seminars or other meetings as required by his/her own training needs and the needs of the school.

This post is subject to a check being carried out at an Enhanced level by the Disclosure Barring Service regarding any previous criminal record.

**This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time in line with Keeping Children Safe in Education without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.**

**Discovery Schools Academies Trust is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Disability Discrimination Act 1995 to accommodate a suitable disabled candidate.**

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_